

# THE RULES FOR THE MARINE OF THE YEAR

- (A) The committee, acting as judges will be made up of past Marine of the Year winners or of at least 3 members in good standing.
- (B) Only one nominee from a detachment will be accepted, it will be first nomination received. The nomination must be submitted by the current commandant or senior vice commandant, If the nominee is the commandant. The marine nominated must be a paid up Marine member of the Department of New York, Marine Corps League.
- (C) All entries must be placed in a sealed 8 ½ x 11 or larger envelope marked ATT: " Marine of the Year Chairman." Also it must be addressed and mailed to the Department of NY Adjutant. It must be post marked not later then 15 days prior to the opening date of the Department of NY Convention. The nomination must contain a cover letter to identify the nominee and the sponsoring detachment. The original nomination plus (2) two additional copies, (total of three), must be enclosed in the mailing package.
- (D) The committee must receive a minimum of three nominees before It can consider an award.
- (E) The department adjutant will submit all entries unopened to the chairman for his committee to judge at the department convention. Their decision will be final.
- (F) All nominations must be submitted as per these rules, no exception. Improperly submitted material will be discarded.
- (G) Helpful guidelines:  
Nominee should be a Marine member who has achieved noticeable success in promoting the Marine Corps League and Marine Corps.  
Include Material such as pictures, newspaper articles, ceremony programs and letters of appreciation. Send as much material as you can showing what and how the Nominee did in your community. The more material that you send in the better the committee gets to know your nominee. All copy you submit should be typed, all capitals, and double-spaced. Please send all submissions by US Postal Service, Certified and return receipt.

## Marine of the Year

Application for Nominee: Must be typed in Capital Letters & Doubled Spaced

Cover Sheet: Detachment letterhead w/ address

To: Marine of the Year Committee

From: Detachment Commandant & Adjutant

\* Unless Comandant is being nominated than Sr. Vice Commandant signs

Subject: Approval of Nominee of "Marine of the Year"

Marine of the year Committee,

Name of Marine being Nominated was nominated for " Marine of the Year" for Department of New York MCL by Your Detachment Name & Number at our regular meeting. Enclosed is minutes of that meeting on Date of Meeting .

Type names of Commandant and Adjutant of Detachment and hand signed by Officers.

Letter of Nomination: also typed w/ capital letters and doubled spaced.

This section should have:

- 1.) Time served in the Marines
- 2.) How long in MCL & must be in good standing w/ MCL : Life Member or Regular Dues must be up to date
- 3.) List Offices and Committees nominee served on
- 4.) How nominee helped better the MCL & Community
- 5.) List awards nominee received
- 6.) Nominee's Accomplishments
- 7.) Overall statement from Commandant on Nominee
- 8.) Again must signed off by Commandant & Adjutant

Additional Information:

- 1.) Pictures of nominee accomplishments in the MCL & Community
- 2.) Copy of awards
- 3.) Minutes of meeting approving Nominee for "Marine of the Year" by the body!  
Minutes must be signed by Commandant & Adjutant

\* Important to read and understand the RULES for the "Marine of the Year" which are enclosed!

- 1.) 3 copies must be mailed to Dept. Adjutant of NY MCL
- 2.) Post marked no later then 15 days prior to the opening date of the Dept. of NY Convention.
- 3.) All entries must be in a sealed 8 1/2 x 11 or larger envelope marked Attention "Marine of the Year" Committee
- 4.) Send all Submissions by US Postal Service, Certified and return receipt.
- 5.) All nominations must be submitted as per these rules, no exceptions. Improperly submitted material will be discarded.